



Project Completion Report for Mineral Exploration Drilling

Introduction

These instructions are a guide to filling out Form DWR 55-57 (Rev. 03/20/03), entitled "Project Completion Report for Mineral Exploration Drilling." Please review the instructions prior to completing the form in black or blue ink. Forms may be obtained at any Arizona Department of Water Resources (ADWR) office and at ADWR's Web site, <http://www.water.az.gov>. For information about the form or these instructions, contact the Supervisor of the Notice of Intent Program at (602) 417-2470. There is no fee for filing this form.

When Form DWR 55-57 Must be Filed

A Project Completion Report for Mineral Exploration Drilling must be filed within 30 days following the completion of the mineral exploration project as a whole. The well owner or exploration firm must file the report.

Instructions for Filling out the Form

Well Registration Number

Fill in the registration number of the well in the space in the upper right-hand corner of the form. This is the number ADWR assigned to the well when the well was registered or when an application to drill the well was filed.

Section 1 – Location of Well

Fill in the following information relating to the location of the well:

- The street address of the property where the well was drilled, if the property has a street address.
- The legal description of the well site. The legal description is the township, range, section, and in decreasing order, the quarters of that section so that the well location falls in a 10-acre block within that section.

Section 2 – Owner Information

Well Owner

Fill in the name, mailing address and telephone and fax numbers of the owner of the well. If the well owner is a corporation, governmental unit or other entity, provide the name of a contact person.

Section 3 – Drilling Authorization

Fill in the name, DWR license number and telephone and fax numbers of the drilling firm that drilled the well.

Section 4

Section 4 contains three tables for providing information on the project. Fill in the following information relating to the project:

- The date the project started.
- The date the project ended.
- The number of holes drilled during the project.

In the **Casing** table, fill in the outer diameter of the casing in inches, and then check the appropriate box indicating whether the casing is steel, PVC or ABS. If the type of casing is not listed, describe the type of casing in the space provided.

In the **Geologic Log of Well** table, check the appropriate box indicating the type of formation encountered. If the formation type is consolidated, fill in the static water level, as measured in feet below the land surface, if encountered or detected.

Section 5 – Actual Well Abandonment Design

Section 5 requires information on the actual well abandonment design, if abandoned. The two tables below that box require information on the casing treatment and the sealing or fill material.

In the **Casing Treatment** table, check the appropriate box indicating the type of casing treatment that was used. If the casing was removed, check the "casing removal" box and provide a description of the removal technique in "Remarks." If the type of casing treatment that was used is not listed, explain the treatment in the appropriate box. If the casing was perforated during treatment, describe the size and frequency of perforations for each interval. The casing treatment must be indicated by depth interval, and the depth interval must be filled in.

In the **Sealing or Fill Material** table, check the appropriate box indicating the sealing or fill material that was used. Note any changes by depth interval. Also, fill in the mixing ratio of the material and check the appropriate box indicating whether the ratio is by weight

or volume. Finally, fill in the volume of material used for each depth interval.

Signature Block

The form must be signed and dated by the well owner or exploration firm.

Where to File Form

Completed forms may be mailed to ADWR at the following address:

Arizona Department of Water Resources

Records Management Section
500 N. 3rd Street
Phoenix, AZ 85004-3921

Completed forms may also be submitted to any of ADWR's outlying offices listed below:

Pinal Active Management Area
1729 N. Trekell Road, Suite 105
Casa Grande, AZ 85222-2215

Prescott Active Management Area
2200 E. Hillsdale Road
Prescott, AZ 86301-4941

Santa Cruz Active Management Area
857 W. Bell Road, Suite 3
Nogales, AZ 85621-4545

Tucson Active Management Area
400 W. Congress, Suite 518
Tucson, AZ 85701-1374

The completed form must be legible and of good quality when received by ADWR so that it can be scanned into ADWR's permanent records.